



Smyrna Parks and Recreation Department  
100 Sam Ridley Parkway East, Smyrna, TN 37167

**Film, Video, and Photography Application**

Date of Application: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Person Requesting Application: \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Facility/ Area Requested: \_\_\_\_\_

Type of Event: \_\_\_\_\_ *Music Video* \_\_\_\_\_ *Educational* \_\_\_\_\_ *Still Photography*  
\_\_\_\_\_ *TV Programming* \_\_\_\_\_ *Film/Movie* \_\_\_\_\_ *Television Advertisement*  
\_\_\_\_\_ *Other:* \_\_\_\_\_

Time of Actual Event: \_\_\_\_\_ to: \_\_\_\_\_ Anticipated Attendance: \_\_\_\_\_

Brief Summary of equipment (i.e. grip truck, small van, lighting, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

Brief summary of the nature of the shoot: \_\_\_\_\_  
\_\_\_\_\_

How will the film be used: \_\_\_\_\_

**\$350 event fee charged for filming in the Park System per day. Certificate of Liability Required**  
Parks Rules must be followed at all times. Fee may be waived for student films, non-profits, civic groups, etc...  
No fee for photography unless using facility that has a rental fee for example shelter or ball field.

**Please fax application along with Certificate of Liability to 615-459-9727 or email to  
melissa.deese@townofsmyrna.org / Please allow 3 – 5 business days for processing / 615-459-9773**

Parks Department Approval \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_